

ORCHARD MESA SANITATION DISTRICT

240 27-1/4 Road – (970) 245-0033

Grand Junction, CO 81503

BOARD OF DIRECTORS MEETING MINUTES

The Orchard Mesa Sanitation District Board of Directors held its regularly scheduled meeting on May 7, 2013. The meeting was located at 240 27-1/4 Road, Grand Junction, CO. The following Board members were in attendance: Robert Elsberry, Lee Baker, Melody Sebesta, Christi Elsberry and Kristen Wood. Also attending were: Deborah D. Heidel-Davis, District Manager and Steve LaBonde, WestWater Engineering.

The meeting was called to order and the following business was conducted:

The minutes of the April 16, 2013 Board of Directors regular meeting were reviewed. It was the unanimous consensus of the Board to approve the minutes as presented.

General Business:

1.) Engineering Issues:

a.) Valle Vista Sewer Line Replacement Project:

It was reported by Steve LaBonde to the Board that project has been advertised for bid. A mandatory pre-bid conference and project walk thru has been scheduled for May 21, 2013. The project will begin in the HOA's common area. The common area will also be used for staging of equipment and materials.

b.) Chipeta Height West Subdivision:

Steve LaBonde gave an over view of the purposed Chipeta Height West Subdivision. The purposed project is located off of B Road and west of Chipeta Heights Subdivision. Review comments are being prepared and will be submitted to Grand Junction City Planning Department.

2.) Blockage on B Road:

The Board was informed of a severe main line blockage that resulted in emergency cleaning. The blockage was located on B-1/2 Road between 28-1/2 Road and 29 Road. The cause of the blockage was due to the paving project by United Companies. Dirt, debris and large pieces of asphalt were allowed to go into the manhole and migrated through the line. The initial blockage was on a Saturday night resulting in after-hours emergency cleaning. Board and staff discussed what action should be taken regarding clean-up costs. Lee Baker made a motion that the Board approved billing United Companies for damages. Christi Elsberry seconded the motion and it was approved by unanimous vote of the Board.

2.) Financial Issues:

a.) Financial Payables:

Board and staff reviewed the accounts payable for May 7, 2013. Christi Elsberry made a motion that the Board approves payment of the invoices as presented. Kristen Wood seconded the motion and it was passed by unanimous vote.

Other Business:

1.) Manager's Report:

a.) 2012 Audit:

Ms. Heidel-Davis reminded the Board that the 2012 audit will be conducted starting the week of May 13, 2013.

b.) Tax Assessment on Delinquent Accounts:

Ms. Heidel-Davis gave a report to the Board regarding the use of tax assessment on severely delinquent accounts. After several discussions with the District's legal counsel, management asked for the Board's position to use the method for collecting the fees owed on high delinquent accounts. Lee Baker made a motion the Board adopt the policy and authorize management to use the tax assessment to collect fees owed. Christi Elsberry seconded the motion and it was passed by unanimous vote of the Board.

There being no further business, the meeting was adjourned.

Kristen Wood, Secretary